

Resolution Number: 24-01-22-

Minutes

December 18, 2023

Call to order:

Ms. Pierce, President, called the Board of Greene County Parks & Trails Park District Commissioners meeting to order for its regular session on December 18, 2023 at 10:32 a.m. Those in attendance included: Commissioner Jane Newton, Commissioner Rhett Rohrer, Greene County Administrator Brandon Huddleson, Greene County Parks & Trails Interim Director Charles Frazier, Program Specialist Heather Beals, Special Events and Program Manager Robin Gregory and Fiscal Manager Michelle Jenkins.

Approval of Minutes:

Mr. Rohrer made a motion, seconded by Ms. Newton to approve the minutes from the November 15, 2023 meeting.

Vote on the motion was as follows: Ayes: Newton, Rohrer and Pierce

Resolution Number: 23-12-18-01

Payment of Expenses:

Ms. Newton made a motion, seconded by Mr. Rohrer to approve the payment of Miscellaneous expenses of the 0601 Park District Fund.

Vote on the motion was as follows: Ayes: Newton, Rohrer and Pierce

Resolution Number: 23-12-18-02

Crosswalk Light:

Mr. Frazier discussed a request from the Village of Yellow Springs to put in a flashing crosswalk light on the Little Miami Scenic Trail Ellis Spur at Pole Cat Rd. The Village would cover the expense to install and all costs to maintain.

Grant Request – Home Ave. Park:

Mr. Rohrer made a motion, seconded by Ms. Newton to approve an in-kind donation to Home Ave. Park. This will include removing equipment from the park and will revisit a financial grant in the future if needed.

Vote on the motion was as follows: Ayes: Rohrer, Newton and Pierce

Resolution Number: 23-12-18-03

Grant Request – Cedarville Twp. Volunteer Fire Dept.:

Mr. Frazier discussed a grant request from Cedarville Twp. Volunteer Fire Department for a Gator/UTV type vehicle to assist with rescues on the bike path and on trails in our parks if ever needed.

Ms. Newton made a motion, seconded by Mr. Rohrer to approve a grant in the amount of \$5,000 to go towards a UTV rescue vehicle.

Vote on the motion was as follows: Ayes: Newton, Rohrer and Pierce.

Resolution Number: 23-12-18-04

Grant Request – LMWN:

Mr. Frazier discussed a grant request from the Little Miami Watershed Network to cover lunches for their leadership float as done in the past, as well as funds towards an educational movie project they would like to have completed by spring. GCP&T would be a main sponsor for this movie.

Ms. Newton made a motion, seconded by Ms. Pierce to approve the grant request to LMWN.

Vote on the motions was as follows: Ayes: Newton and Pierce.

Resolution Number: 23-12-18-05

Clifton Lodge Rental Rate:

Mr. Frazier discussed raising the rental rate of the Clifton Lodge by \$50 to accommodate the increase in cleaning fees. This would make the new Friday through Sunday rental fee \$325 per day.

Ms. Newton made a motion, seconded by Mr. Rohrer to approve raising the rental rate of Clifton Lodge.

Vote on the motion was as follows: Ayes: Newton, Rohrer and Pierce.

Resolution Number: 23-12-18-06

Registration Software Update:

Ms. Gregory updated the board about the transition into a new software program called MyRec. The system will be more user friendly for the public as well as for the staff. It should be ready and live for public use by mid-February.

NRAC Nomination:

Mr. Frazier discussed a request for nomination into the NRAC. The County Commissioners approved the nomination for Mr. Frazier to have a seat on that board.

New Bridge Creekside Tr./Factory Rd:

Mr. Frazier discussed the removal of the bridge on Factory Rd. He stated that it would be replaced with a wider bridge with a pedestrian crossing in 2025. The plan will have a detour for Creekside Trail resulting in minimal closures for that trail during construction.

Schedule Work Session:

Mr. Huddleson requested to schedule a work session with the Park Board to discuss park operations for 2024. This work session was scheduled for January 3rd, at 9:30a.m. at the office of Mr. Huddleson.

Additions to Agenda:

Mr. Frazier discussed a recent wage increase of 3% as well as a change in the step increases by the County Commissioners.

Mr. Frazier also stated that a position has recently opened in the maintenance department.

He then discussed an offer from a neighbor of McCalmont Park to purchase two acres of the park that is adjacent to the park. The Board denied interest in selling this land.

Lastly, he discussed an offer to purchase 9 acres adjacent to Indian Mound Reserve. He offered for the board to go out and look at the land if interested. The Board denied interest in purchasing this land as of now.

Projects:

Mr. Frazier updated the board on the current special projects within the park system.

1. Caesar Ford Campground:

- Working with GC Sanitary on “As Built Plans” to get water meter.
- With water meter, we can get our last inspections, test everything and complete the project.
- Once project is complete, I will schedule the ODH / Greene County Public Health inspections for licensing.

2. Karohl Park: Entrance sign is in.

3. Koogler Wetland Prairie Reserve: Scout Project was completed adding 85’ of boardwalk.

4. Constitution: New metal roof on covered picnic table and we have tree work scheduled for next week. (Removing dead trees)

5. Ohio Erie Trail: Repair wood fencing and bridge rails have been scheduled.

6. Xenia-Jamestown Connector: Reviewing Resurfacing Plans in preparation to bid the project in early 2024.

Other Business:

• Upcoming Events:

- Bird Walk at the Mound – December 16th
- Winter Solstice Hike – Russ – December 21st
- Intermediate Beekeeping Class – January 16th
- Rent-A-Sugar Bucket – January 20th
- Beginner Beekeeping – January 25th

Comments:

Adjourn:

There being no further business to conduct, President Pierce adjourned the meeting at 11:40a.m. The next regular scheduled monthly board meeting is set for January 22nd.

Date: Jan. 22, 2024 Submitted by: Charles Frazier
Charles Frazier, Interim Director

[Signature]
Commissioner

[Signature]
Commissioner

Commissioner